

City of Danbury
Regular Council Meeting
Minutes
Thursday,
February 20, 2025

Call to Order: Mayor Suzanne Powell called the meeting to order at 6:30 p.m.

Council Present: Gordon Hatthorn, Keith Woods, Rocky Hicks, Heather Brown, and Jon Williams.

Staff Present: Erin Nolan and Chief Henken

Pledge

Prayer: James Richardson

Public Comment

Mr. Welty- he would like to speak on Agenda item #2 in regard to landlord's accounts.

Mayor Update

- Red, White and Blue festival is next weekend February 28th- March 2nd.
- The electric at the park will be completed tomorrow, Friday, February 21, 2025.
- There is a water leak at the ballfield and the utility workers are working to find it and fix it.
- Felder signed the documents for the test well.

Council and Staff Comments:

Gordon Hatthorn announced that the American Legion BBQ fundraiser is on Sunday, February 23rd at the community center.

Consent Agenda:

1. Consideration of January Financial Statements
2. Consideration of Credit Card Statement- 12.19.2024-1.17.2025
3. Consideration of Monthly Bills (Check register 1.1.2025-1.31.2025)
4. Notification of All Bank accounts- available balance as of 2.20.2025
5. Consideration of January Police Report/Maintenance Log
6. Consideration of January Municipal Court Report
7. Consideration of January Community Center Report

8. Consideration of January Park Report
9. Consideration of January Time Report
10. Consideration of January Utility Report
11. Consideration of Building/Electrical Inspector Report
12. Consideration of Utility Department Vehicle Report

**Motion by Rocky Hicks and seconded by Heather Brown to approve the consent agenda.
PASSES**

General Business:

1. Discussion and Consideration of quotes for Baseball Concession Stand Repairs.

The Mayor did reach out to three other companies but they have not gotten back to the City.

Motion by Rocky Hicks and seconded by Heather Brown to approve ZRT Construction quote for \$4,300.00 for repairs to the baseball concession stand and to be paid from the fund balance line number 3000.

PASSES

2. Discussion and Consideration of Ordinance 25-04 Utility Ordinance: Landlord Accounts.

Mayor stated this was not completed due to herself and Cynthia not being able to complete it. The only new information was that Richwood had gotten back with Cynthia and they do not have renter accounts. The landlord has the account and is responsible for payment of the water bill.

Mr. Welty informed the City that he had spoken to other landlords in Danbury and they are not comfortable with leaving the deposit on the account because they do not know where that money goes.

Councilmember Hicks responded to Mr. Welty to let him know that there was a meter deposit account that all deposit funds goes into and is restricted meaning that the City cannot use it for anything other than refunds when the individual closes out their account with the city.

TABLED until 3.20.2025 meeting.

3. Discussion and Consideration of MOU with the Brazoria County Fire Marshal.

TABLED until 3.20.2025 meeting.

4. Discussion and Consideration of quotes to replace the Danbury Community Library roof board decking.
 - **This is to replace the roof board decking at the library so that it will be windstorm approved.**
 - **TML windstorm insurance will increase coverage amount once PO is issued and sent to them.**

Motion by Heather Brown and seconded by Jon Williams to approve the quote from Hawk Roofing of \$2,400 to repair the Library roof board decking and will be paid from line number 7380.

Passes

5. Discussion of potential water tap for property by cemetery.

Mr. Russell Schilling was in attendance of the meeting because as of 1.29.2025 he is the owner of the property in discussion.

He would like to have city water services. He does not need sewer. He understands he will need to pay contractors to install the line. He would also like to pay the difference to have a 2 inch meter instead of a ¾ inch meter.

Mayor will get with utility workers so that we can get a quote from JR construction on the price to run the line, quote for the 2 inch meter and made Mr. Schilling aware that he will also have a maintenance fee on his bill. The Mayor will contact Mr. Schilling after she has gotten the information and make sure that he is willing to move forward after we receive the pricing. If he agrees then it will be added to the next meeting agenda.

6. Discussion and Consideration of quotes for tree trimming at Skrabanek Park.

We received two quotes. One from Landyn Tress for \$4,700 and one from Garrett's for \$5,000.

Jon Williams would like to make sure that the work is not done until after the ground has dried out.

Motion by Gordon Hatthorn and seconded by Heather Brown to approve Landyn Trees quote of \$4,700 for the tree trimming in Skrabanek Park and to be paid from line number 1114.

PASSES

7. Discussion and Consideration of regular council meeting minutes from 2.6.2025.

Motion by Rocky Hicks and seconded by Heather Brown to approve the regular council meeting minutes from 2.6.2025.

Passes but councilman Keith Woods abstains because he was not in attendance of the meeting.

8. Discussion and Consideration of renewal with Finalsity- All call system for the City.

Erin stated that this is the renewal for the company that we already use for our All call system for the city to send out calls, text messages and emails for communication.

Motion by Jon Williams and seconded by Gordon Hatthorn to approve the renewal for Finalsity of \$1,707 to be paid from dues and subscriptions line number 7170.

PASSES

9. Discussion and Consideration of Bid award for debris removal.

We received two bids one from CTC Disaster Response and one from CERES Environmental.

There is a chart with price comparisons. The Mayor did calculate numbers based off of the event that we just went through and CTC would be around \$30,000 less than CERES.

It was stated that the whole purpose for our bid requests was to get lower pricing.

Motion by Jon Williams and seconded by Rocky Hicks to accept CTC Disaster Response for debris removal.

PASSES

10. Discussion and Consideration of Bid award for debris monitoring.

We received two bids one from DebrisTech and one from TLC Engineering.

There is a chart for price comparisons.

Motion by Rocky Hicks and seconded by Heather Brown to accept TLC Engineering for debris monitoring.

PASSES

11. Update from Police department.

- **Chief's truck will be going to Jones and Hadley tomorrow, Friday, February 21, 2025 for a quote for hail damage.**
- **Security Plan for Red, White and Blue festival is going into effect already. There was a donated side by side for officers to use during the event.**
- **Officer Turner is at training Thursday and Friday. Officer West and Fogle will also need to take this training and Chief has a portion of the training to take as well.**
- **Councilmember Woods mentioned the excessive amount of kids on side by sides in town. Chief said that they are going to have to step it up and start writing citations and towing the side by sides.**

12. Update from Utility department.

- **JR Underground was in town working on more infiltration points and fixed a leak that was behind the houses on CR 171.**
- **The south rotar is apart and they will need a crane to help remove the shaft.**
- **There was an issue with the water line pressure to the automated chlorine and is now working properly after a new line was installed.**
- **Lift Station #3 had a Gorman pump break last year and that one was sent to be investigated to see if issue covered under warranty. It had another Gorman pump that broke, the shaft sheared off and cannot be repaired so the utility department is getting quotes on a new one. And Rodney is also looking for a soft start for this lift station as he thinks that may have contributed to the pump breaking.**

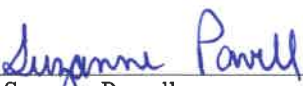
13. Discussion and Consideration of the purchase of a vehicle for the utility department.

These are examples of trucks that the utility department are considering to purchase. They are not in a huge hurry at this time. Keith Woods did mention that we do not want to get an ECO Boost ford.

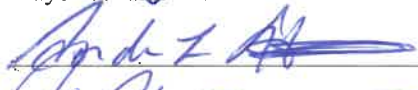
The Mayor will get with Lydia to get the exact number that Utility has in the budget to be able to put towards this purchase.

TABLED until 3.20.2025 meeting.

Adjourn/Dismiss: Mayor Suzanne Powell adjourned the meeting at 7:50 p.m.



Mayor Suzanne Powell









ATTEST by: 
Erin Nolan, City Secretary